



DEPARTMENT OF THE NAVY
COMMANDER
HELICOPTER TACTICAL WING
U.S. PACIFIC FLEET
NAS NORTH ISLAND P.O. BOX 357096
SAN DIEGO, CALIFORNIA 92135-7096

COMHELTACWINGPACINST 5100.1B
N45

COMHELTACWINGPAC INSTRUCTION 5100.1B

Subj: NAVY OCCUPATIONAL SAFETY AND HEALTH PROGRAM (NAVOSH)

Ref: (a) OPNAVINST 5100.23F; Navy Occupational Safety and Health Program Manual
(b) OPNAVINST 5100.19D; Navy Occupational Safety and Health Program Manual for Forces Afloat
(c) CINCPACFLTINST 5100.5D; Navy Occupational Safety and Health Program
(d) COMNAVAIRPACINST 5100.3C; Navy Occupational Safety and Health Program

1. Purpose. To reaffirm the NAVOSH Program for all COMHELTACWINGPAC military personnel and civilian employees, and provide specific policies, procedures, and guidelines for squadrons and detachments.

2. Cancellation. COMHELTACWINGPACINST 5100.1A.

3. Background

a. Reference (a) directs every level of command to establish and maintain an Occupational Safety and Health program.

b. Reference (b) provides the additional guidance necessary for the unique situations associated with forces afloat. References (c) and (d) contain additional requirements and guidance.

4. Policy. Maintenance of safe and healthful operations and working conditions is a responsibility of the entire chain of command. In order to preserve a safe and healthful workplace, COMHELTACWINGPAC commands shall establish and maintain an aggressive and comprehensive Occupational Safety and Health program per references (a) through (d).

5. Responsibility

a. Command. The primary objective of the NAVOSH program is to enhance operational readiness by preventing mishaps which result in the loss of personnel and equipment. This can only be accomplished when the NAVOSH program is given full support by

every member of the command. Occupational safety and health are inherent responsibilities of command, therefore, Commanding Officers and Officers in Charge are responsible for the implementation, direction, and control of the NAVOSH program.

b. Supervisory. In keeping with the concept that the maintenance of a safe and healthful workplace is a chain of command responsibility, supervisors shall:

(1) Be directly responsible for safety related indoctrination and training of subordinates.

(2) Enforce safety rules, practices, and procedures.

(3) Ensure PPE is issued, properly maintained, and used by their subordinates.

(4) Inspect work areas, report unsafe working conditions, and initiate corrective action to remove hazards from the work area.

(5) Investigate and report mishaps involving personal injury, occupational illness, death, or loss of property.

(6) Set the example by practicing safety at all times.

c. Employees. Every individual has a responsibility and obligation to do their part in maintaining a safe and healthful workplace. All military members and civilian employees shall:

(1) Know and comply with all NAVOSH regulations.

(2) Be aware of unsafe or unhealthful work practices or conditions/hazards, correcting if possible and promptly reporting such to their immediate supervisor.

(3) Report all injuries, occupational illness, and property damage promptly to their immediate supervisor.

Violations of safety regulations may result in disciplinary action in accordance with Office of Civilian Personnel Management Instruction (OCPMI) 12752.1 or the Uniform Code of Military Justice, as applicable.

6. Action. Addressees shall implement and manage the Occupational Safety and Health Program per references (a) through (d).

A handwritten signature in black ink, appearing to read "A.J. Dzieliski". The signature is stylized with a large, looped "D" and a trailing flourish.

A. J. DZIELSKI

Distribution:
COMHELTACWINGPACINST 5216.1D
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